



The Fire Service News



New Hampshire Fire Academy



Jan. - Feb. 2000

Volume XIX - Number 1

A Service of New Hampshire Division of Fire Standards & Training

"Training on the Leading Edge"

222 Sheep Davis Road, Concord, New Hampshire

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To the New Hampshire Fire Service:

Well it's finally here, the millennium! We're reading this newsletter, so I guess the world did not end when the clock struck 12:00! The folks at the Fire Academy certainly hope you all had a great and safe holiday season. Now that the year 2000 is upon us, we must concentrate on achieving our New Year's resolutions. Our resolution was to offer more, and varied, fire service training both in the field and at the Academy. We have been very busy serving you, our customers, and vow to do a better job in the year 2000 and beyond. Some points of interest at this time are:

- We are in the process of purchasing a vehicle to tow our burn trailer (which will also be able to pull any other trailer we own), but unfortunately it will not be delivered until close to summer due to the special equipment we are specifying.
- As of December 8, 1999 the certification curriculum for New Hampshire Fire Standards and Training will have reached a new and exciting pinnacle: Accreditation! We will have 12 areas of certification accredited with the National Board on Fire Service Qualifications, Inc. (Pro-Board). Our certifications will now cross state lines, and other states' fire certifications will be honored in New Hampshire. A long time coming and a giant step for the State of New Hampshire.
- We are in the final stages of a grant to build a liquefied petroleum gas training trailer; similar to that of our neighbors in Vermont. This should be available at the end of the summer. It will have capability to host several training evolutions in the area of flammable gases.
- A note about course registrations. We are receiving more and more applications for attendance at our courses. Many courses have prerequisite courses, and these requirements must be met (especially now with accreditation). If you are interested (or someone in your department is interested) in enrolling, please fill out the Fire Academy application form and send it in with the tuition fees, or it can be sent in via fax providing the host agency (usually the fire department) signs the "authorization to invoice" section of the form. The applicants who meet the course criteria and have met the payment information listed above will be placed on the course roster in the order they are received. Basically, if you know you are interested in a particular course, plan ahead and have all the prerequisite courses completed as the courses are available.

Well enough rambling for this issue, please stop by your Fire Academy in Concord and see what exciting things have happened here, and visit the Department of Safety's newest addition: the Division of Emergency Medical Services, which will call the Fire Academy home before the end of January.

Take care and be safe; sincerely,

Richard A. Mason, Director

NEWSLETTER SUBSCRIPTIONS AVAILABLE AT NO CHARGE TO NEW HAMPSHIRE FIREFIGHTERS

Subscriptions to the bi-monthly Newsletter are available to NH Firefighters at no charge simply by completing the request below.

Name: _____

S.S. # _____ D.O.B. _____ Email Address: _____

Address: _____

Town: _____ State: _____ Zip: _____

Primary Fire Dept. Affiliation: Full Time Career (over \$10,000 Annually?): Yes () No ()

Primary Fire Department: _____

Rank: _____

Secondary Fire Department: _____ Rank: _____

Highest Level of Education: High School () College 2 yrs. () College 4 yrs. () Post Grad. ()

Levels of Certification:

FF I () FF Career () FF 2 () FF 3 () D/O () 1st Resp. () EMT () B () A () I ()

Other: _____

EMS: _____

State Instructor: Yes () No () If yes, certified courses taught in the last year:

Title	Location	Cref # (if available)	Dates	Hours

Submit Completed Subscription Request Forms To:

Newsletter Request
New Hampshire Fire Academy
10 Hazen Drive
Concord NH 03305

CALENDAR OF EVENTS

Weds.	Jan. 19	Federation of Fire Mutual Aid Associations of NH Meeting (1900 hours)	Loudon
Mon.-Sat.	Feb. 7-12	NFA Regional Delivery Program: Challenges for Local Training Officers (R815)	NHFA
Sat.-Sun.	Feb. 12-13	NFA Emergency Response to Terrorism: Tactical Considerations Hazardous Materials (ERT:TC-HM)	NHFA
Tues.	Feb. 22	Fire Officer Program Orientation	NHFA

UPCOMING EVENTS

1st Weds. of each month		NH Fire Standards & Training Commission Meeting, 9:30 a.m.	NHFA
2nd Thurs.of each month		Tests/Retests; sittings at 9:30 a.m. and 6:00 p.m.; preregistration required by 1st of month	NHFA
Mon. & Weds. ...	Mar. 8-May 31	Firefighter II Evening Program	NHFA
Sat.-Sun.	Mar. 11-12	NFA Emergency Response to Terrorism: Tactical Considerations Emergency Medical Services (ERT:TC-EMS)	NHFA
Mon.-Fri.	Mar. 13-17	Fire Officer Program	NHFA
Tues. & Thurs. ...	Mar. 21-Aug. 31	Firefighter I Evening Program	NHFA
Mon.-Fri.	Mar. 27-31	Fire Officer Program	NHFA
Fri.-Sun.	April 7-9	Vermont/New Hampshire Two-State Weekend - 2000	NFA
Mon.-Fri.	Mar. 27-June 9	Recruit School	NHFA
		Mar. 27-May 5: Firefighter I	
		May 8-26: Firefighter II	
		May 30-June 9: Career Module	
Mon.-Fri.	April 10-14	Fire Officer Program	NHFA
Sun.-Sat.	May 14-20	Rescue Systems I	NHFA
Sat.-Mon.	June 24-26	New England Association of Fire Chiefs 78th Annual Fire/Rescue/EMS Expo and Conference	Eastern States Exposition
Sat.-Sun.	Sept. 16-17	NFA Managing in a Changing Environment	NHFA

NH FIRE ACADEMY EMAIL ADDRESSES

The following New Hampshire Fire Academy staff members are now available by email at the addresses listed below:

James Litevich	jlitevich@nhsafetyfire.mv.com	Charles Roffo	croffo@nhsafetyfire.mv.com
Richard Mason	rmason@nhsafetyfire.mv.com	Dennis Rosolen	drosolen@nhsafetyfire.mv.com
Bruce McPherson	bmcpherson@nhsafetyfire.mv.com	Eric Wilking	ewilking@nhsafetyfire.mv.com

NH FIRE ACADEMY DIRECT TELEPHONE LINE

The New Hampshire Fire Academy is now offering a direct telephone line to all staff members. If the staff member is unavailable at the time you call, you will automatically be transferred to that staff member's voicemail. The direct line telephone number is 271-6539, and the extensions are as follows:

Staff Member	Ext.	Staff Member	Ext.	Staff Member	Ext.	Staff Member	Ext.
Beaudoin, Susan	211	Fraitzl, Frank	119	Mason, Richard	202	Roffo, Charles	104
Botticello, Wanda	100	Hall, Charles	214	McPherson, Bruce	206	Rosolen, Dennis	107
Boyd, Dale	101	Johnson, Gary	105	Newland, Heather	203	Walker, Larry	501
Butts, Joe	122	Jones, David	210	Phillips, Don	502	Wilking, Eric	106
Carver, Diane	521	Litevich, James	204	Potter, Becky	120	Yeaton, Matt	501
DeVol, Stacey	213	Mansfield, Michael	209				

Staff Biographical Sketches

The Fire Service News is continuing a column profiling Division employees in each issue. Customers will now be able to put a face with a name, and know who they are talking to when they call the Division.



BECKY POTTER, Facilities Coordinator

Becky Potter has been with the Fire Academy for two years. She came to the Fire Academy after working for the Department of Safety's Division of Motor Vehicles. She has been employed by the State for 11 years.

Becky takes care of the facility reservation requests for the Administration Building and the Dormitory rooms. She also administers the monthly daytime written examinations, types most articles for the newsletter, and you may also see Becky as the back-up receptionist.

Becky lives in Pembroke with Phil, and with her three children—Melissa (21), Brian (18), and Matthew (16). She has two cats, Zorro and Simba, and two dwarf rabbits, Thumper and Patches. Becky loves to deer hunt, and enjoys boating, ice fishing, crocheting, reading, and shooting bow.

WANDA BOTTICELLO, Receptionist

Wanda Botticello is new to the Academy as of November 1. She comes to us from the Department of Safety's Division of Motor Vehicles. Wanda has been employed with the State since July of 1997. She is very happy to be with the Fire Academy.

Wanda has two children—Kimberly, who is 15 and a student at Concord High, and Marcus, who is 10 and goes to Beaver Meadow School in Concord. She has lived in Concord most of her life except for when she was in the Air Force. Wanda served four years as a Medic in St. Louis, Missouri. In 1982 she returned to Concord to raise her family.

Life is very busy at her house with two cats and a rabbit. Wanda also has a large garden, and on a warm day you will find her sitting in the garden enjoying some peace and quiet.



HEATHER NEWLAND, Executive Secretary



Heather Newland was born in Rochester, NH and moved to Leeds, Maine when she was a freshman in high school. She is a graduate of the Leavitt Area High School in Turner, Maine. After high school, Heather moved to Concord to attend the New Hampshire Technical Institute where she graduated with an Associate's Degree in Business Administration in 1990. She then attended Hesser College in Manchester where she earned an Associate's Degree in Paralegal Studies in 1992. Heather has recently completed the Certified Public Manager program with the State of New Hampshire.

After numerous job positions as a Paralegal, Bank Teller, Secretary, and Assistant Office Manager in a local grocery store, Heather found a job she enjoys as the Executive Secretary for the Division of Fire Standards & Training. Heather's primary job is to keep track of the Director and the two Bureau Chiefs. When she is not doing that, her other job duties include Accounts Receivable; Accident Reports; Catering; liaison for NH Retirement System; secretary for the Director, the Bureau Chiefs, Maintenance, Reciprocity, and Legislation; supervising the Counter

Clerk I position; and backing up the Office Manager with various job duties. Heather is also in charge of sending the initial paperwork for all State approved courses.

Heather resides in Concord with her husband, Matthew, and her two children, Peter (3) and David (1). When she is not chasing after her children, Heather enjoys reading, counted cross stitch, walking, cooking, and camping. She collects antique tea cups and music boxes.

NEW HAMPSHIRE RETIREMENT SYSTEM

*The Granite State***Change in Ordinary Death Benefit**

Under the ordinary death benefit (non-job-related death), a member's designated beneficiary is entitled to either a pension or a lump sum payment, based on specific conditions, which are discussed in this article. Chapter 273, Senate Bill 182-FN, effective July 1, 1999, modifies the eligibility requirements for the pension payable to a member's surviving spouse under the ordinary death benefit. The surviving spouse of a deceased member is entitled to a pension from NHRS based on the following conditions:

- (1) The surviving spouse is the member's only designated beneficiary.
- (2) The member was in service at the time of death.
- (3) The member's death was not job-related.
- (4) The member has at least ten years of creditable service at the time of death.

Prior to Chapter 273, the pension under the ordinary death benefit was available only to the surviving spouse of a member who was eligible for service retirement at the time of death.

The pension under the ordinary death benefit would be equal to 50% of the member's earned pension, payable until the spouse's remarriage or death. If the surviving spouse prefers, he or she may receive a lump sum payment in lieu of the pension. That payment would be equal to the member's annual earnable compensation plus a return of the member's contributions to NHRS with interest.

The pension under the ordinary death benefit is not payable to a non-spouse beneficiary. If the surviving spouse is not the member's only designated beneficiary, then the member's surviving spouse will not be entitled to a pension from NHRS upon the member's death; instead, the designated beneficiary(ies) will receive the lump sum payment, described above. For example, if a member designated his spouse and children as beneficiaries, the spouse would not be entitled to the pension under the ordinary death benefit upon the member's death. The spouse and children would receive the lump sum payment, which would be divided in equal shares, unless the member designated other distribution percentages for the lump sum payment.

Group I teacher members and Group II firefighter and police officer members may want to consider their spouse's entitlement to an NHRS pension under the ordinary death benefit, as it relates to the medical subsidy. The law specifies that a deceased member's surviving spouse must be entitled to a pension from NHRS in order to qualify for the medical subsidy upon the member's death. If the spouse is not entitled to an NHRS pension upon the member's death, then the spouse will not qualify for the medical subsidy.

Questions about the ordinary death benefit should be directed to an NHRS retirement counselor by calling (603) 271-3351, and pressing "O" for the NHRS receptionist, who will direct the phone call to a counselor. Members who wish to change their beneficiary designation should complete a new "Designation of Death Beneficiary(ies) - Pre-Retirement" form. To obtain a form, please contact your employer, or call NHRS representative at (603) 271-3351, extension 272.

Federation of Fire Mutual Aid Associations of New Hampshire

1. Laconia Fire Chief George Landry has been nominated to serve on the 911 Commission representing the Federation. Chief Landry will replace John Marechal, who is leaving New Hampshire for greener pastures. Thanks, John, for your years of dedicated service.
2. Next meeting of the Federation is scheduled for Wednesday, January 19, 2000 at 1900 hrs at the Loudon Fire Department - representatives from ALL mutual aid systems are encouraged to attend.

Medical Insurance Subsidy for Eligible Group II Members

Reprinted from "Timely Topics", Summer/Fall 1999, Number 25

Qualified retired Group II members (firefighters and police officers) are entitled to a medical insurance subsidy. The medical subsidy is a payment made by NHRS toward the cost of health insurance for the qualified retired Group II member and the retired member's qualified spouse and qualified dependent children with a disability. NHRS makes the payment to the retired member's former employer or to the former employer's health insurance administrator, not directly to the retired member.

QUALIFIED GROUP II MEMBERS . . .

To qualify for the medical subsidy, Group II members must be a Group II member at the time of retirement, and they must meet the following conditions:

Group II member was an active or retired Group II member as of June 30, 1995.

Group II member is/was eligible to retire on the basis of Group II service only without including any service as a Group I employee or teacher member.

Group II member receives a service or disability retirement pension (not a vested deferred retirement pension).

Furthermore, Group II members are not permitted to use out-of-state Group II service to qualify for the medical subsidy.

QUALIFIED BENEFICIARIES . . .

Before A Member's Retirement:

The surviving spouse of a deceased Group II member is eligible for the medical subsidy until remarriage or death, under the following conditions:

The Group II member was in service at the time of death.

The Group II member's death was not job-related (Ordinary Death).

The surviving spouse is entitled to a pension from NHRS as the result of the Group II member's death. (See related article on page 2 - "Change in Ordinary Death Benefit".)

The surviving spouse was covered as the member's spouse in the employer-sponsored plan prior to the member's death.

The surviving spouse and the dependent children of a Group II member who dies while in service and whose death is job-related (Accidental Death) are entitled to the medical subsidy, provided that the surviving spouse and dependent children are not receiving or are not eligible to receive medical insurance through another employer-sponsored plan. The subsidy would be payable for the surviving spouse until remarriage or death, and for the dependent children until age 18, or age 23 if attending school full-time.

After A Member's Retirement:

A retired Group II member's surviving spouse and dependent children with a disability may be entitled to the medical subsidy upon the retired member's death. Members should contact an NHRS annuity representative for details.

New England Association of Fire Chiefs

Advertising Committee

7 Union Street, Westerly, RI 02891

401-596-6661 phone • 401-596-3350 fax

Fed. ID #04-1660310

The New England Association of Fire Chiefs will be holding their 78th Annual Fire/Rescue/EMS Expo and Conference, the largest in New England, June 24-26, 2000 at Eastern States Exposition, Home of the "Big E", West Springfield, MA. There will be over 350 exhibits of equipment, apparatus and ambulances on display with Free admittance and Free parking. For Exhibit information contact Chief Charles F. Maurais (Ret.) at 781-631-3086 or Conference information contact Chief Richard K. Wehter (Ret.), Secretary/Treasurer at 781-749-8626.

IAFC MEMBER ALERT

International Association of Fire Chiefs
4025 Fair Ridge Drive, Fairfax, Virginia 22033-2868
Tel: (703) 273-0911, Fax: (703) 273-9363
Internet: www.iafc.org

FLSA 207 (k) EMS EXEMPTION PASSES HOUSE

(Fairfax, VA) - A major win on Capitol Hill for the fire and emergency services. On Thursday, November 4, 1999, the U.S. House of Representatives passed legislation that would help define the activities of firefighters with regard to the Fair Labor Standards Act (FLSA).

The Fire and Emergency Services Definition Act, sponsored by Rep. Robert Ehrlich, Jr. (R-MD), will be of considerable assistance to the fire service in removing the current question of overtime pay for firefighters who engage in emergency medical services (EMS) activities while performing their day-to-day duties. FLSA currently has no definition for the activities of a firefighter.

The bill, H.R. 1693, defines a "firefighter" as an employee who is trained, authorized and responsible for control, prevention and extinguishment of fires. A firefighter is covered by the overtime exemption anytime he or she is engaged in an emergency situation where life, property or the environment are at risk. Duties involving EMS activities are explicitly included within exempt firefighter activities.

The legislation, which passed unanimously in the House, now goes to the Senate for consideration. The IAFC will continue to work aggressively to ensure this measure passes the Senate and is signed into law by the president.

Should you have any questions regarding this issue, please contact the IAFC Government Relations department at 703-273-0911. Updates regarding this legislation can be found on our website at www.iafc.org.

Fire Instructors and Officers Association of New Hampshire APPLICATION FOR MEMBERSHIP

Name: _____ Rank/Title: _____

Mailing Address: _____ email: _____

City/State/Zip: _____

Fire Department or Organization: _____

I hereby apply for:

_____ **Active Membership:** a) Certified NH Fire Instructor
b) Chief of Fire Standards & Training
c) Officers of recognized Fire Departments

_____ **Associate Membership:** Any person interested in the furtherance of Fire Service Training

_____ **Student Membership:** Any Fire Protection/Science student

MEMBERSHIP FEE: \$10.00 due April each year, payable to FIOANH

I agree to take an active and interested part in the work and goals of the Fire Instructors and Officers Association of New Hampshire, and will do my utmost to advance firefighter training and education in New Hampshire, and to cultivate fraternal fellowship and mutual programs of training methods between all Fire Service Organizations, both State and Local.

Date of Application: _____ Signature: _____

Please mail this application to: Jon True, Sec./Treas., FIOANH, PO Box 1691, Hampton, NH 03843 • jjt94@nh.ultranet.com



NH FOREST FIRE SERVICES

News & Notes



Remember . . . Safety First . . . On Every Incident . . . Every Time!

1. New Forest Rangers, John Accardi and Brad Simpkins, have both successfully completed their part-time police officer certification. Brad received top academic honors for this class.
2. The Division of Forests and Lands has notified 43 communities that they will be receiving up to \$10,000.00 each for wildland fire suppression equipment. This is part of New Hampshire's federal grants from the ice storm of 1998. Total federal funds for fire equipment to communities is now at \$359,847.69.
3. Marty Carrier (NH National Volunteer Fire Council rep) and Chief Nelson (for State Forester Philip Bryce) have nominated four New Hampshire firefighters to attend a wildland urban interface - train the trainer course in Georgia in January 2000. This session is jointly offered by the NVFC and National Association of State Foresters. The New Hampshire Association of Fire Chiefs and Division of Forests and Lands are funding their travel costs.
4. Our thanks to all fire departments, firefighters and family members for their excellent support and safe, effective prevention and suppression efforts throughout a very busy 1999 fire season. We're still having fires (11/23/99), please continue to send us your reports of wildland fires - 1,303 fires, 40 structures and 521 acres consumed in 1999.
5. On Thursday, November 18, 1999 we sent NHS #3 fire crew with 18 people to fires in Alabama.
6. The majority of responses to our fire permit questionnaire and the Division of Forests and Lands belief that the proposed change of deleting the words "in or near woodlands or where fire may be communicated to such land" will help to clarify the law has led us to seek a legislative change. LSR 2100 has been filed to delete the above words so that fire permits will be required for any open burning except when the ground is covered with snow.

NFPA Plans for Full Set of Codes and Standards

New Orleans, LA, November 14, 1999 - At its Fall Meeting today, the Board of Directors of the nonprofit National Fire Protection Association (NFPA) directed NFPA staff to develop a detailed plan for integration of NFPA's codes and standards into a full set of codes for the built environment.

"A comprehensive set of codes and standards has become increasingly important to safety officials and other advocates," says NFPA President George D. Miller. "NFPA is committed to providing an integrated set of codes with maximum emphasis on broad, open consensus, either on our own or in collaboration with other appropriate organizations."

The Board resolution puts development of the plan into immediate action.

The National Fire Protection Association has led the way to fire safety since 1896. The mission of the international nonprofit organization is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating scientifically based consensus codes and standards, research, training, and education for fire and related safety issues. The Association publishes a wide variety of educational and safety materials, including the National Fire Codes, and is developer of the Risk Watch comprehensive injury prevention curriculum and the Learn Not to Burn fire safety curriculum. NFPA headquarters is in Quincy, Massachusetts, USA. Visit the Public Affairs For The Media page on NFPA's website at <http://www.nfpa.org>.

National Fire Academy Direct Delivery Programs

1999-2000

Emergency Response to Terrorism: Tactical Considerations: Hazardous Materials (ERT:TC-HM)

Date: Saturday and Sunday, February 12 and 13, 2000
 Location: New Hampshire Fire Academy, 222 Sheep Davis Road, Route 106, Concord
 Times: 8:30 a.m. to 5:00 p.m. (both days)
 Cost: No cost

Emergency Response to Terrorism: Tactical Considerations: Emergency Medical Services (ERT:TC-EMS)

Date: Saturday and Sunday, March 11 and 12, 2000
 Location: New Hampshire Fire Academy, 222 Sheep Davis Road, Route 106, Concord
 Times: 8:30 a.m. to 5:00 p.m. (both days)
 Cost: No Cost

Managing in a Changing Environment (MCE)

Date: Saturday and Sunday, September 16 and 17, 2000
 Location: New Hampshire Fire Academy, 222 Sheep Davis Road, Route 106, Concord
 Times: 8:30 a.m. to 5:00 p.m. (both days)
 Cost: \$ 20.00

For more information contact the NFA State Coordinator at (603) 271-2661.

To register: Complete a New Hampshire Fire Academy General Admissions Application and return it to:

New Hampshire Fire Academy
 10 Hazen Drive
 Concord, NH 03305

New Hampshire Fire Standards & Training Commission Members

REPRESENTING:

<i>Commissioner of Education</i> Dr. G. William Porter	<i>Professional Firefighters of NH - IAFF</i> David Duquette	<i>NH Permanent Firemen's Association</i> Karl J. Berardi
<i>Commissioner of Safety</i> John A. Stephen	<i>Fire Instructors & Officers Association of NH</i> Scott Carrigan	<i>NH Fire Prevention Society</i> Charles L. Chalk
<i>Attorney General</i> Stephen Judge	<i>Federation of Fire Mutual Aids Association</i> Roger Hatfield	<i>Division of Fire Safety - Director (State Fire Marshal)</i> Donald P. Bliss
<i>Forest Protection - Chief</i> Robert (Bud) D. Nelson	<i>NH State Firemen's Association</i> Paul E. Fortier	
<i>NH Fire Chiefs Association - Career</i> Brian J. Thibeault	<i>Insurance Industry of NH</i> John C. Hoglund	<i>EXECUTIVE OFFICER:</i>
<i>NH Fire Chiefs Association - Volunteer</i> Harold Harbour	<i>NH Municipal Association</i> Peter Russell	<i>Division of Fire Standards & Training - Director</i> Richard A. Mason



NATIONAL FIRE ACADEMY PROGRAMS



1999-2000 Regional Delivery Program

T.R.A.D.E

Course Information Sheet

CHALLENGES FOR LOCAL TRAINING OFFICERS (R815)

Challenges for Local Training Officers is a 6-day course designed to provide students with the essential tools and skills to coordinate training in a small fire/EMS organization. The target audience consists of those persons who have responsibility for the training in their organization. A training function in a smaller department typically may include conducting training drills and coordinating training with a nearby larger city or State training function. Course content deals with a variety of training challenges facing the local training officer, including dealing with personnel, program planning, delivery, training liability, etc. The course requirements include class activities, homework, two examinations and a small individual project.

STUDENT SELECTION CRITERIA:	Students must have current responsibility for their organization's training function.
DATE(S):	February 7-12, 2000 (Monday through Saturday)
TIME(S):	8:30 a.m. to 5:00 p.m.
LOCATION:	New Hampshire Fire Academy, 222 Sheep Davis Road, Route 106, Concord, N.H.
CLASS SIZE:	25 students
COST:	\$ 100.00 (Checks payable to: NFA Training Fees)
HOW TO APPLY:	Complete the attached New Hampshire Fire Academy AND National Fire Academy applications and return them with payment to: New Hampshire Department of Safety Division of Fire Standards and Training 10 Hazen Drive, Concord, NH 03305

NATIONAL FIRE ACADEMY

Vermont/New Hampshire Two-State Weekend-2000

April 7-9, 2000

The National Fire Academy Two-State Weekend will be held from Friday, April 7, 2000 through Sunday, April 9, 2000. This year we will be offering six programs including two new programs ready for release in the spring of 2000.

The courses include:

- Incident Command for High Rise Operations
- Fire Prevention for First Responders and Small Departments
- Emergency Response to Terrorism: Tactical Considerations: Company Officer
- Managing Company Tactical Operations: Tactics
- Incident Command for Structural Collapse Incidents

Watch the Monthly Mailings for complete information or contact the NFA State Coordinator at the NHFA at (603) 271-2661.

So My Payroll is Late, What's the Big Deal?

Rick Mason, Director

The policy for the New Hampshire Department of Safety, Division of Fire Standards and Training has always been to turn in current payroll information by 9:00 a.m. on Fridays, for work completed during the seven days prior (i.e. the payroll week is Friday to Thursday). We have done everything possible to make this process easy: send via United States Postal Service, fax, call in through our toll free number, and shortly you can e-mail this information to our office. We feel it is not excusable to be late with this information.

To make everyone understand the reasons for this policy, we will explain. We are required, by policy, to have our payroll turned in to the New Hampshire Department of Safety Business Office by 11:00 a.m. every Friday, for the period listed above. There are more than 900 employees in the Department, all who need to have their payroll listed and verified in the computer system. This can be done relatively easy for the current payroll period as each employee is listed in the computerized program and the current information just needs to be keyed in. It is relatively easy, but quite time consuming for processing current payroll information.

Any payroll that is late requires an extra burden on the workload at both the Department and Division levels. On the Division level we need to list the late payroll information on separate forms, one form for each week. If four people turn in late payroll information that covers a three week period, that requires three additional pages of forms to be completed, where only one form needs to be generated for current payroll, which is our goal. On the Department level this would require that all the employee and payroll information be keyed in for each late payroll, in the appropriate sequence. Using the same example as above the four individuals would need to be keyed in separately, and no employee information is automated for the late payrolls received. Bearing in mind that the Department of Safety consists of more than 900 employees and seven Divisions, the extra workload that is not automated, is an unacceptable practice.

We have harped on this issue at least for the last 3½ years, but we have never explained why we need this information in the timely fashion. As the proud parent of teenagers, I can understand the need to have an understanding about why we do the things we do; that is why we have developed this information. We ask that you please do what you can do to comply with this policy. THANK YOU!

STATUS OF N.H. EMERGENCY MEDICAL SERVICES LEGISLATION

On Friday, November 19, 1999 Governor Jeanne Shaheen signed into law N.H. House Bill 643, "An act transferring the regulation of emergency medical services from the Department of Health and Human Services to the Department of Safety." The legislation became effective with the Governor's signature.

While the current statutes regulating emergency medical services in New Hampshire will be changed from RSA 151-B to RSA 153-A, the Division of EMS structure and staff will continue in its present format.

The N.H. Division of EMS will be relocating to the first floor of the N.H. Fire Academy at 222 Sheep Davis Road (Route 106) in Concord during the month of January.

The Division of EMS office and staff telephone numbers will remain the same with the relocation to the Fire Academy:

EMS Office Phone: (603)-271-4568

(603)-271-4567 (Fax)

As details of our relocation proceed we will keep our EMS constituency advised.

On behalf of the N.H. Division of Emergency Medical Services, Department of Safety, thank you to the public safety community for your support of the EMS legislation.

On behalf of our staff, best wishes for a pleasant and safe Holiday Season!!!!

Martin H. Singer
Director

SUBMISSIONS

Submissions to The Fire Service News are encouraged. For consideration, articles and photographs should be of interest to New Hampshire firefighters and the greater fire service community. Black & White photographs provide the best clarity. Direct submissions, with appropriate publication releases, to:

Editor
The Fire Service News
10 Hazen Drive
Concord, New Hampshire 03305

SUBSCRIPTIONS: The Fire Service News, a service of the New Hampshire Division of Fire Standards & Training, is a bi-monthly fire service newsletter directed to the New Hampshire fire service community. Free subscriptions to The Fire Service News are available to N.H. Firefighters who complete and return the survey found on page 2 of this newsletter. Personal subscriptions for all others are available at the subscription rate of \$5.00 per year (six issues) mailed to U.S. address.

NOTICE

**To ensure proper
crediting of recorded
items and receipt of
Division mailings,
notify the Division of
any changes of address
at 10 Hazen Drive,
Concord, NH 03305**

SUBSCRIPTION ORDER

Please send six issues (one year) of The Fire Service News. Enclosed please find my check, in the amount of \$5.00, payable to New Hampshire Division of Fire Standards & Training.

Name: _____ Address: _____

Social Security Number: _____ State: _____

Fire Service Affiliation: _____ Zip Code: _____

Mailing Address: **Subscriptions**
The Fire Service News
10 Hazen Drive
Concord, New Hampshire 03305

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